



Embassy of the Republic of the Philippines
Pasuguan ng Pilipinas
Seoul



BIDS AND AWARDS COMMITTEE

NOTICE TO PROCEED

17 June 2026

Dear Mr. Choi,

Please be informed that, per Notice of Award dated 15 June 2026, issued by the Head of Procuring Entity, your company, **E-RENCOM CO., LTD.**, is hereby given this Notice to Proceed in connection with the procurement of a one-year lease contract for twenty-four (24) desktop computers for official use of the Embassy, upon signing of the Contract.

This Notice is issued in accordance with the 2025 Implementing Rules and Regulations of Republic Act No. 12009, otherwise known as the New Government Procurement Act.

Sincerely yours,


BERNADETTE THERESE C. FERNANDEZ
Ambassador and Head of Procuring Entity

Mr. GI SEOK CHOI

E-Rencom Co., Ltd.

#902, Woorin EBIZ Center

35, Gwangnaru-ro, 6-gil, Seongdong-gu, Seoul

E-mail: giseokchoi@erencom.co.kr

Contact no.: 010-7707-6689

Rental Agreement

Date of Agreement : 2026-07-06

Rental Schedule No. : ER20260627135622-0055

Renter	206-81-25423 Erencom Co. (Seal) 902, 35, Gwangnaru-ro 6-gil, Seongdong-gu, Seoul, Republic of Korea	Renter	213-84-10180 BERNADETTE THERESE C. FERNANDEZ Philippine Embassy. (Seal) 5-1, Itaewon-dong, Yongsan-gu, Seoul
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Start date	2026-07-06	End date	2027-07-05	Place of retention	3rd floor, 5-1 Itaewon-dong, Yongsan-gu, Seoul
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Item	Model Name	Quantity	months	Rental Fee per one	Rental Fee
Desktop	SLIM QCS1250 (i5/ DDR4 16G/ SSD 1TB / Win11pro)	24	12	50,000	1,200,000
	+24" monitor (LS24D404)	24	12	6,000	144,000
	+OFFICE 2024 Home&Business	24	12	-	-
webcam	Brio100	24	12	1,400	33,600
V3	Office Security	24	12	1,600	38,400

The Renter and the User hereby agree to this Rental Schedule pursuant to the terms and conditions of Long-term Rental Agreement. In witness hereof, the parties hereto have executed this Rental Schedule in duplicate, one of which shall be kept by the Renter and the User, respectively.

Special Terms	- Payment Conditions :	Total Rental Fee	₩ 1,416,000
	Every last day of each month	Construction Fee	-
	- Woori Bank : 582-363302-13-001	Delivery Fee	-
	Account Holder : Erencom Co. ((주)이렌컴)	Expendables things	-
	- Special Term:	Other Cost	-
	User has three end of lease options:	Cancellation Fee	88% of the rest Rental Fee
	purchase the equipment;	Grand Total	₩16,992,000
	renew the lease;	Contract Deposit	-
return the equipment.			

C. Confirm delivery

	Name	Depart.	E-mail	Contact.	Confirm
Renter	Gi Seok - Choi	Lease	giseokchoi@erencom.co.kr	010-7707-6689	
Return.					